

**APPLICATION FOR USE OF FACILITIES**

Date of Application \_\_\_\_\_ Organization \_\_\_\_\_

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Recurring (Circle day(s) of the week) SUN MON TUES WED THURS FRI SAT

Fee Group Classification: Check box next to appropriate group description.

Category 1: School groups and affiliated school groups.  
(e.g.: Dallas booster clubs, DSD PTO, DSD sports, DSD student groups, etc.)

Category 2: Youth-oriented nonprofit organizations.  
(e.g.: DYB, DMAC, Boy Scouts, Dallas Jr. Mounts, etc.)

Category 3: Governmental organizations.

Category 4: Nonprofit organizations.  
**(Copy of W-9 must be attached to application.)**

Category 5: PIAA activities.  
(e.g.: PIAA-specific playoff/championship games, etc.)

Category 6: For-profit organizations.

Building or Grounds Requested \_\_\_\_\_

Area of Building or Grounds Requested \_\_\_\_\_

Specific Purpose of Request \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_  
(Copy of policy must be attached to application.)

Admission Fee for Event \_\_\_\_\_ Anticipated Number of Attendees \_\_\_\_\_

Check the box next to additional equipment/area(s) needed. (Additional charges may apply.)

- |                                       |                                   |   |   |                                      |
|---------------------------------------|-----------------------------------|---|---|--------------------------------------|
| <input type="checkbox"/> Sound System | <input type="checkbox"/> Lighting | <input type="checkbox"/> Media Technology | <input type="checkbox"/> Athletic Equipment           | <input type="checkbox"/> Concessions |
| <input type="checkbox"/> Scoreboard   | <input type="checkbox"/> Seating  | <input type="checkbox"/> Kitchen          | <input type="checkbox"/> Other (please specify below) |                                      |

By signing this application, the person whose signature appears below signifies that he/she is responsible for the group. The individual will see that the buildings are not misused, have adequate adult supervision, and the facilities are used in conformity with the application and regulations dictated by the Dallas School Board. It is also understood that school activities have priority for the use of the building. This includes activities that have been rescheduled.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_