BOARD POLICY

102 Academic Standards

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
102	10/13/2025	v1	ACTIVE

PRINTED
9/2/2026

Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

Definition

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term academic standards encompasses Pennsylvania Core Standards, state academic standards and local academic standards.[3]

Authority

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening).
2. Mathematics.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5).

4. Science, Environment and Ecology (Grades 6-12).

5. Technology and Engineering (Grades 6-12).

6. Social Studies (history, geography, civics and government, economics) - to include reading in history and social studies, and writing for history and social studies.

7. Arts and Humanities.

8. Career Education and Work.

9. Health, Safety and Physical Education.

10. Family and Consumer Sciences.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.[2] [4] [5]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] [6] [7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] [8]

Legal Footnotes

[1] **22 PA Code 4.11**
LEGAL REFERENCE

[2] **22 PA Code 4.12**
LEGAL REFERENCE

[3] **22 PA Code 4.3**
LEGAL REFERENCE

[4] **Pol. 105 — Curriculum**
POLICY REFERENCE

[5] **Pol. 107 — Adoption Of Planned Instruction**
POLICY REFERENCE

[6] **Pol. 127 — Assessments**
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113
POLICY REFERENCE
Referenced policy is not available in this policy book.

Legal References

Additional References

2. 22 PA Code 4.12
LEGAL REFERENCE

BOARD POLICY

102 Academic Standards

New

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
102	v3	DRAFT	9/2/2026

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.[2][3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics - **PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) - **PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance.**

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2][4][5]

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2][6][7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2][8]

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Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum
POLICY REFERENCE

[5] Pol. 107 — Adoption Of Planned Instruction
POLICY REFERENCE

[6] Pol. 127 — Assessments
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113
POLICY REFERENCE
Referenced policy is not available in this policy book.

[9] 24-P.S-1556
LEGAL REFERENCE

Legal References

No additional references listed.

New

POLICY PORTAL PSBA

BOARD POLICY

204.1 Virtual Attendance and Wellness Checks

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
204.1	v2	DRAFT	9/2/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.

2. Virtual or face-to-face participation by the student in any of the following activities:
    a. Health screenings.
    b. Standardized testing.
    c. Advising sessions.
    d. Tutoring sessions.
    e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Legal Footnotes

[1] **24 P.S. 1327.4**
LEGAL REFERENCE

[2] **23 Pa. C.S.A. 6301**
LEGAL REFERENCE

[3] **Pol. 806 — Child Abuse**
POLICY REFERENCE

[4] **24 P.S. 1329**
LEGAL REFERENCE

[5] **Pol. 204 — Attendance**
POLICY REFERENCE

Legal References

No additional references listed.

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POLICY PORTAL PSBA

BOARD POLICY

209 Health Examinations/Screenings

POLICY NUMBER	ADOPTED	LAST REVIEWED	VERSION
209	8/12/2013	10/12/2018	V1
DOCUMENT STATUS	PRINTED		
ACTIVE	9/2/2026		

Authority

In compliance with the School Code, the Board shall require that district students submit to health and dental examinations in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets his/her individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

Guidelines

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests, other tests deemed advisable, and height and weight measurements, at intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[2][4][6]

A student who presents a statement signed by the parent/guardian that a medical examination is contrary to his/her religious beliefs shall be examined only when the Secretary of Health determines that the student presents a substantial menace to the health of others.[7][8]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be informed; and a recommendation shall be made that the parent/guardian consult a private physician or dentist. The parent/guardian shall be required to report to the school the action taken subsequent to such notification. If the parent/guardian fails to report the action taken, the school nurse or school physician shall arrange a special medical examination for the student.[2][4][9]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parent/guardian may attend or may have the examination or screening conducted privately at the parent's/guardian's expense. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[10][11][12]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the result of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[13] [14]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[13]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[13] [15]

Delegation of Responsibility

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health problems or disability and to promptly report such conditions to the school nurse.[2]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [9]

Legal Footnotes

[1] **24 P.S. 1401**
LEGAL REFERENCE

[2] **24 P.S. 1402**
LEGAL REFERENCE

[3] **24 P.S. 1403**
LEGAL REFERENCE

[4] **22 PA Code 12.41**
LEGAL REFERENCE

[5] **24 P.S. 1407**
LEGAL REFERENCE

[6] **28 PA Code 23.1**
LEGAL REFERENCE

[7] **24 P.S. 1419**
LEGAL REFERENCE

[8] **28 PA Code 23.45**
LEGAL REFERENCE

[9] **24 P.S. 1406**
LEGAL REFERENCE

[10] **24 P.S. 1405**
LEGAL REFERENCE

[11] **28 PA Code 23.2**
LEGAL REFERENCE

[12] **20 U.S.C. 1232h**
LEGAL REFERENCE

[13] **24 P.S. 1409**
LEGAL REFERENCE

[14] **Pol. 216 — Student Records**
POLICY REFERENCE

[15] **Pol. 800 — Records Management**
POLICY REFERENCE

Legal References

No additional references listed.

New

POLICY PORTAL PSBA

BOARD POLICY

209 Health Examinations/Screenings

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
209	v3	DRAFT	9/2/2026

AUTHORITY

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable at** intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[2][4][6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private

physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10] [11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] [14]

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. [15]

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. [16]

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. [16] [17]

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. [15]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] [19] [20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. [15] [18] [19] [20] [21] [22] [23]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18] [24]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

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Legal Footnotes

[1] 24 P.S. 1401
LEGAL REFERENCE

[2] 24 P.S. 1402
LEGAL REFERENCE

[3] 24 P.S. 1403
LEGAL REFERENCE

[4] 22 PA Code 12.41
LEGAL REFERENCE

[5] **24 P.S. 1407**
LEGAL REFERENCE

[6] **28 PA Code 23.1**
LEGAL REFERENCE

[7] **24 P.S. 1405**
LEGAL REFERENCE

[8] **28 PA Code 23.2**
LEGAL REFERENCE

[9] **20 U.S.C. 1232h**
LEGAL REFERENCE

[10] **24 P.S. 1419**
LEGAL REFERENCE

[11] **28 PA Code 23.45**
LEGAL REFERENCE

[12] **24 P.S. 1406**
LEGAL REFERENCE

[13] **23 Pa. C.S.A. 6311**
LEGAL REFERENCE

[14] **Pol. 806 — Child Abuse**
POLICY REFERENCE

[15] **Pol. 203 — Immunizations And Communicable Diseases**
POLICY REFERENCE

[16] **Pol. 103 — Discrimination/Harassment Affecting Students**
POLICY REFERENCE

[17] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[18] **24 P.S. 1409**
LEGAL REFERENCE

[19] **Pol. 113.4 — Confidentiality of Special Education**
POLICY REFERENCE

[20] **Pol. 216 — Student Records**
POLICY REFERENCE

[21] **20 U.S.C. 1232g**
LEGAL REFERENCE

[22] **34 CFR Part 99**
LEGAL REFERENCE

[23] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[24] **Pol. 800 — Records Management**
POLICY REFERENCE

[25] **28 PA Code 23.7**
LEGAL REFERENCE

[26] **24 P.S. 1408**
LEGAL REFERENCE

[27] **24-P-S-1426**
LEGAL REFERENCE

Legal References

No additional references listed

BOARD POLICY

246 Student Wellness

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
246	8/12/2013	3/9/2020	1/12/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1	ACTIVE	9/16/2026	

Purpose

The Dallas School District recognizes that student wellness and proper nutrition are related to students' physical, mental and emotional well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, wellness education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about wellness and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[1][2]

To ensure the wellness of all students, the Board establishes that the district shall provide to students:

1. A wellness curriculum and programs for grades K-12 that are designed to educate students about wellness/ nutrition and lifelong lifestyle wellness activities, in accordance with State Board of Education curriculum regulations and academic standards.

2. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.

3. A comprehensive nutrition program consistent with federal and state requirements.

4. Access at a reasonable cost to foods and beverages that meet established nutrition guidelines.

Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.[1][2]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[2]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[1][2]

1. The extent to which each district school is in compliance with law and policies related to school wellness.

2. The extent to which this policy compares to model wellness policies.

3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science,

information and technologies emerge; and new federal or state guidance or standards are issued.[2]

The district shall annually inform and update the public, including parents/guardians, students and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[1][2]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[2][3]

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical

education/wellness teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[1]

The Wellness Committee shall serve as an advisory committee regarding student wellness issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption. The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition/wellness education and promotion, physical activity and other school-based activities that promote student wellness as part of the policy development and revision process.[2]

Individuals who conduct student medical and dental examinations shall submit annual reports and later reports on the remedial work accomplished during the year, as required by law.

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive wellness education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[4] [5] [6]

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student wellness and nutrition enhances readiness for learning and increases student achievement.

Wellness/nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Wellness/nutrition education lessons and activities shall be age-appropriate.

Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking wellness/nutrition education and physical activity.

The staff responsible for providing wellness/nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development. [7]

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education. [5] [6] [8]

Areas of wellness study shall include:

1. Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

2. A comprehensive physical education course of study that focuses on providing students the skills, knowledge, and confidence to participate in lifelong, health-enhancing physical activity shall be implemented and shall include cardiovascular fitness and conditioning, muscular training, endurance and strength development, stretching and flexibility, and behavioral and lifestyle influences on wellness.

3. Instruction about the systems of the body.

4. Instruction about the human life cycle, including reproduction, growth, maturation, aging, death, and dying.

5. Instruction about epidemiology including STDs.

6. Instruction about chronic and degenerative diseases including cancers, diabetes, arthritis, and cardiovascular/pulmonary diseases.

7. Instruction about drugs, alcohol, tobacco, and vaping, including the effects upon the user families, friends, and society.

8. Instruction about mental health and illnesses including self-esteem and self-perception, understanding emotions, defense mechanisms, suicide prevention, eating disorders and functional, behavioral, and psychosomatic disorders.

9. Instruction about decision making, coping skills, sexual harassment, and bullying.

10. Nutrition instruction about the sources of information, food nutrients and their benefits upon growth, bodily functions, academic and sport performances, social experiences and emotions.

Other School-Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[9][10][11][12]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[7][13][14][15]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[9]

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians.

The district shall provide appropriate training to all staff on the components of the School Wellness policy.

Goals of the School Wellness policy shall be considered in planning all school-based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student wellness and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[9][10][13][14]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods –

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[2][16][17]

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.[2][16]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[2][16]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[16]

Fundraiser Exemptions –

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations. [18]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[16]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods –

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:

    a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).

2. Classroom Parties and Celebrations:

    a. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.

3. Shared Classroom Snacks:

    a. Shared classroom snacks are not permitted in district schools.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbook, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting –

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [2][16]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[19]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: [20]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

Legal Footnotes

[1] 42 U.S.C. 1758b
LEGAL REFERENCE

[2] 7 CFR 210.31
LEGAL REFERENCE

[3] 7 CFR 210.15
LEGAL REFERENCE

[4] 24 P.S. 1513
LEGAL REFERENCE

[5] Pol. 102 — Academic Standards
POLICY REFERENCE

[6] Pol. 105 — Curriculum
POLICY REFERENCE

[7] Pol. 808 — Food Services
POLICY REFERENCE

[8] 24 P.S. 1512.1
LEGAL REFERENCE

[9] 7 CFR 210.10
LEGAL REFERENCE

[10] 7 CFR 220.8
LEGAL REFERENCE

[11] 24 P.S. 701
LEGAL REFERENCE

[12] 24 P.S. 742
LEGAL REFERENCE

[13] 42 U.S.C. 1751
LEGAL REFERENCE

[14] 42 U.S.C. 1773
LEGAL REFERENCE

[15] 7 CFR 210.30
LEGAL REFERENCE

[16] 7 CFR 210.11
LEGAL REFERENCE

[17] 7 CFR 220.12
LEGAL REFERENCE

[18] Pol. 229 — Student Fundraising
POLICY REFERENCE

[19] 24 P.S. 504.1
LEGAL REFERENCE

[20] Pol. 209.1 — Food Allergy Management
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

246 School Wellness

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
246	v1.2	DRAFT	9/16/2026

PURPOSE

The Dallas School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[2][3]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.[2][3]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[3]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[2][3]

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[2][3]

GUIDELINES

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[3][4]

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[3]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[6][7][8]

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Wellness/Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Wellness/Nutrition education lessons and activities shall be age-appropriate.

Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.[9]

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

Wellness/Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[7][8][10]

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.[10]

Areas of wellness course shall include:

1. Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

2. A comprehensive physical education course of study that focuses on providing students the skills, knowledge, and confidence to participate in lifelong, health-enhancing physical activity shall be implemented and shall include cardiovascular fitness and conditioning, muscular training, endurance and strength development, stretching and flexibility, and behavioral and lifestyle influences on wellness.

3. Instruction about the systems of the body.

4. Instruction about the human life cycle, including reproduction, growth, maturation, aging, death, and dying.

5. Instruction about epidemiology including STDs.

6. Instruction about chronic and degenerative diseases including cancers, diabetes, arthritis, and cardiovascular/pulmonary diseases.

7. Instruction about drugs, alcohol, tobacco, and vaping, including the effects upon the user families, friends, and society.

8. Instruction about mental health and illnesses including self-esteem and self-perception, understanding emotions, defense mechanisms, suicide prevention, eating disorders and functional, behavioral, and psychosomatic disorders.

9. Instruction about decision making, coping skills, sexual harassment, and bullying.

10. Nutrition instruction about the sources of information, food nutrients and their benefits upon growth, bodily functions, academic and sport performances, social experiences and emotions.

Social Media

A social media literacy program consistent with curriculum regulations and academic standards shall be developed and implemented to address the following:[7][8][23]

1. **Mental, psychological and physical effects of social media and mobile device use.**
2. **Potential impacts of social media and mobile device use on academic growth and learning.**
3. **Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:**
   a. **Cyberbullying.**
   b. **Predatory behavior.**
   c. **Potential human trafficking.**
4. **Personal security and privacy on mobile devices.**

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[11][12][13][24]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal

regulations.[9][15][16][17]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.[9]

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians.

The district shall provide appropriate training to all staff on the components of the School Wellness policy.

Goals of the School Wellness policy shall be considered in planning all school-based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[3][18][19]

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.[3][18]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[3][18]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[18]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
    a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication

methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.[3] [18]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[21]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[22]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

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Legal Footnotes

[2] 42 U.S.C. 1758b
LEGAL REFERENCE

[3] 7 CFR 210.31
LEGAL REFERENCE

[4] 7 CFR 210.15
LEGAL REFERENCE

[6] 24 P.S. 1513
LEGAL REFERENCE

[7] Pol. 102 — Academic Standards
POLICY REFERENCE

[8] Pol. 105 — Curriculum
POLICY REFERENCE

[9] Pol. 808 — Food Services
POLICY REFERENCE

[10] 24 P.S. 1512.1
LEGAL REFERENCE

[11] 7 CFR 210.10
LEGAL REFERENCE

[12] 7 CFR 220.8
LEGAL REFERENCE

[13] 24 P.S. 701
LEGAL REFERENCE

[15] 42 U.S.C. 1751
LEGAL REFERENCE

[16] 42 U.S.C. 1773
LEGAL REFERENCE

[17] 7 CFR 210.30
LEGAL REFERENCE

[18] 7 CFR 210.11
LEGAL REFERENCE

[19] 7 CFR 220.12
LEGAL REFERENCE

[20] Pol. 229 — Student Fundraising
POLICY REFERENCE

[21] 24 P.S. 504.1
LEGAL REFERENCE

[22] Pol. 209.1 — Food Allergy Management
POLICY REFERENCE

[23] 24 P.S. 1556
LEGAL REFERENCE

[24] 24 P.S. 742.1
LEGAL REFERENCE

Legal References

No additional references listed

010

BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	ADOPTED	REVISED	VERSION
249	9/17/2012	8/12/2024	v1

DOCUMENT STATUS	PRINTED
ACTIVE	9/15/2026

Purpose

The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education.
2. Creating a threatening environment.
3. Substantially disrupting the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

Authority

The Board prohibits all forms of bullying by district students.[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. [2] [3]

Discrimination/Harassment

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying. [4] [5]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1] **[6]**

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention or education programs.

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][7][8]

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.[1]

Education

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][9][10][11]

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:[1][7][12]

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.

9. Counseling/Therapy outside of school.

10. Referral to law enforcement officials.

Legal Footnotes

[1] **24 P.S. 1303.1-A**
LEGAL REFERENCE

[2] **24 P.S. 1302-E**
LEGAL REFERENCE

[3] **Pol. 236.1 — Threat Assessment**
POLICY REFERENCE

[4] **Pol. 103 — Discrimination/Harassment Affecting Students**
POLICY REFERENCE

[5] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[6] **Pol. 805.1 — Relations With Law Enforcement Agencies**
POLICY REFERENCE

[7] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[8] **22 PA Code 12.3**
LEGAL REFERENCE

[9] **20 U.S.C. 7118**
LEGAL REFERENCE

[10] **24 P.S. 1302-A**
LEGAL REFERENCE

[11] **Pol. 236 — Student Assistance Program**
POLICY REFERENCE

[12] **Pol. 233 — Suspension and Expulsion**
POLICY REFERENCE

Legal References

No additional references listed.

New

POLICY PORTAL PSBA

BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
249	v1.5	DRAFT	9/16/2026

PURPOSE

The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. **The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.**

DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education; **or**
2. Creating a threatening environment; **or**
3. Substantially disrupting the orderly operation of the school.

Cyberbullying means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting.[1] **and/or outside a school setting.**

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

AUTHORITY

The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.**[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy **to** also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy but merits review and possible action under other Board policies.[1]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying **or cyberbullying** or participation in an investigation of allegations of bullying **or cyberbullying** is prohibited and shall be subject to disciplinary action.

DELEGATION OF RESPONSIBILITY

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying.**

The Superintendent or designee shall develop administrative regulations to **support** this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1][2]

1. Board's Bullying/**Cyberbullying** Policy.
2. Report of bullying **and cyberbullying** incidents.
3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.

GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.[3][4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy.[5][6]

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all appliable allegations and legal requirements.[7][8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. **Interviewing the complainant.**
2. **Interviewing the individual(s) accused of the conduct.**
3. **Interviewing witnesses.**
4. **Reviewing physical, electronic or documentary evidence.**
5. **Reviewing any other relevant information provided during the investigation.**
6. **Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:[1][2][13]

Counseling within the school.

Parental conference.

Loss of school privileges.

Transfer to another school building, classroom or school bus.

Exclusion from school-sponsored activities.

Detention.

Suspension.

Expulsion.

Counseling/Therapy outside of school.

Referral to law enforcement officials.

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2][10]

Education

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][11][12]

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.[2][14]

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Legal Footnotes

[1] 24 P.S. 1303.1-A
LEGAL REFERENCE

[2] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[3] 23 Pa. C.S.A. 6301
LEGAL REFERENCE

[4] Pol. 806 — Child Abuse
POLICY REFERENCE

[5] 24 P.S. 1302-E
LEGAL REFERENCE

[6] Pol. 236.1 — Threat Assessment
POLICY REFERENCE

[7] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[8] Pol. 103 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[9] Pol. 216 — Student Records
POLICY REFERENCE

[10] 22 PA Code 12.3
LEGAL REFERENCE

[11] 20 U.S.C. 7118
LEGAL REFERENCE

[12] 24 P.S. 1302-A
LEGAL REFERENCE

[13] **Pol. 236 — Student Assistance Program**
POLICY REFERENCE

[14] **24 P.S. 1319-B**
LEGAL REFERENCE

Legal References

No additional references listed.

GLD

Book	Policy Manual
Section	700 Property
Title	Use of School Facilities
Code	707
Status	Active
Adopted	August 12, 2013
Last Revised	April 20, 2020

Purpose

Since the schools are funded by the taxpaying community, the Board will make the district's facilities available to responsible organizations, associations and individuals without discrimination for appropriate civic, cultural, or recreational activities, provided they do not disrupt the educational programs of the district or interfere with the best interests of the district and its students.

The purpose of this policy is to provide guidelines for the acceptable use of and procedures for requesting the use of school facilities.

Authority

The Board shall provide for the use of school facilities beyond the use of school district functions, when permission has been requested in writing and has been approved by the appropriate authority under the guidelines of this policy.

Guidelines

For purposes of determining applicable financial charges, regulations, and priority of usage for school facilities, the Board has established the following categories of users. The board shall maintain sole discretion as to what category each organization is described as for purpose of facility use:

1. Category 1: Organizations directly associated with the district and recognized by the Board shall have first priority.
    a. 1A: Student-based groups – clubs, sports teams, student government, etc.
    b. 1B: Adult-based groups – PTO's, teacher organizations, athletic and band booster groups, etc.
2. Category 2: Youth-oriented organizations of a semi-educational and/or recreational nature not directly associated with the district such as Boy Scouts, Girl Scouts, BMYSA, DYB, mini-

football, baseball/softball, etc.

3. Category 3: Governmental organizations, for purposes of public hearings or meetings.

    a. 3A: Municipal governmental entities.

    b. 3B: State governmental entities.

    c. 3C: Federal governmental entities.

4. Category 4: Nonprofit organizations:

    a. 4A: Educational-based organizations, such as community colleges, whose programs are intended to provide adult continuing education opportunities.

    b. 4B: Community service organizations such as Rotary, Lions, Kiwanis, etc.

    c. 4C: Cultural-based organizations, such as fine arts associations, theatre groups, or independent, adult-oriented recreation groups.

    d. 4D: Other organizations of a charitable or philanthropic nature using school facilities for noncommercial activities.

Non-profit groups shall be required to present credentials of non-profit status (e.g. 5013(C) upon request of the board).

1. Category 5: P.I.A.A. activities, such as playoffs.

2. Category 6: For-profit organizations including private individuals, commercial entities, for-profit educational institutions, etc., who seek to use school facilities for profit, where an admission is charged or a collection taken, and where the profit derived is used for the advancement of the individual(s) or group(s).

Category 2 and 4 users shall be duly and formally constituted organizations (bylaws) with official elected officers/representatives. Nonprofit groups that do not meet these requirements may, at the discretion of the Board, be considered as Category 6 organizations for purposes of this policy.

The Board, because of its responsibility for protecting the district's buildings and property, may restrict the rental and use of space within buildings to certain times and areas. It may also revoke a permit at any time and must have free access to all rooms at all times.

When schools are closed for severe storms or other emergency situations scheduled community use will automatically be cancelled.

No use of school facilities will be permitted on Sundays or legal holidays without special consideration and prior approval by the Board.

Time of occupancy shall terminate at 12:00 midnight unless special exemption is granted by the Board beforehand.

Any activity carried on in school facilities shall be in conformance with applicable state law and Borough ordinances and the dignity and moral standards associated with public schools.

No meeting shall be held in a school building:

1. For the purpose of advancing any doctrine or theory subversive to the State of Pennsylvania or the United States of America.

2. For the purpose of advocating social or political violence or which is of a nature likely to incite such violence.

The decision to require police supervision and/or parking attendance shall be made by the Superintendent, Business Manager, or other Board-designated issuing officer.

Buildings where custodians are not on duty should not be utilized when other appropriate buildings having custodians on duty are available.

Admission Charges, Selling/Distribution of Goods and Advertising

Any groups who intend to charge an admission fee must notify the district in advance of their intention to do so.

All advertising except that incidental to programs shall be approved by the district ahead of time.

The sale or free distribution of any merchandise, printed matter, or other material is forbidden unless special approval is given by the Board.[1][2]

The district reserves all concession and parking rights unless otherwise waived to the requesting organization.

Charging of Fees

The Board shall establish a schedule of rental fees annually.[3]

The DHS Performing Arts Center (PAC) shall be governed by Attachment 2 of this policy.

In addition to rental fees, the Board may charge requesting groups for specialized services such as indicated below:

1. Where auxiliary police services are required, as noted on the approved facility request form, the requesting organization is responsible for securing and paying fees for such services.

2. When the use of school cafeterias for the purpose of food services is requested, the Food Services Manager, or other designated school employee, must be present and have general supervision of school equipment. The Food Services Manager shall determine the number of cafeteria employees, and designate the personnel to work, necessary for community use of the school cafeteria.

3. When the school gymnasium, auditorium and/or stadium is requested, the district may require that a custodian, or other designated school employee, be present and have general supervision of school equipment. The fee for this service must be paid by the organization using the auditorium or gymnasium facilities according to established rates. The Supervisor of Buildings and Grounds shall determine the number of custodial employees, and designate the personnel to work, necessary for community use of these spaces.

4. Fees may be charged for the cost of additional custodial services necessary after the group leaves or as a direct result of the group's activities. The determination of the need for custodial services shall be made by the Supervisor of Buildings and Grounds.

5. School equipment such as projectors, public address systems, stage equipment, etc. may require the use of designated school personnel. Organizations are reminded that the service of school operators is not always available. The availability of equipment and the need for school personnel as operators will be determined by the business office.

6. When the use of the district's pool is requested, the requesting group shall be charged for the services of qualified lifeguards.

All applicable fees shall be noted, along with an estimated amount, on the approved usage permit.

Storage of Items

Category 1 or 2 organizations may be permitted to store items in designated spaces on district property by submitting the designated form.

The organization shall hold harmless the district for all damage or loss suffered by the items.

No items that may be hazardous to property or personnel shall be considered for storage.

The needs of the district shall come first, and items stored may lose the storage privilege if deemed necessary by the district.

Requests for storage shall be honored on a space-available basis.

Exceptions

Any exceptions to the provisions of this policy must be submitted ahead of time to the Board for its consideration and approval.

Responsibilities of Entities Using School Facilities

Organizations gaining approval to use school facilities will limit their use of the facilities to those areas specifically approved. Unauthorized use of areas or equipment not specifically approved will result in the withdrawal of the organization's original approved application and permit to use school facilities.

Any right or privilege granted to any person(s) or organizations to use any building or property is personal and shall not be transferred to any other person(s) or organization.

The person designated by the requesting organization as the responsible official of that organization will be required to carry on his/her person a copy of the permit during the periods of authorized use. School officials may request presentation of the permit during the approved time. This requirement shall not apply to Category 1 or 2 organizations.

Organizations receiving permission to use school facilities are responsible for the conduct of both participants and spectators. Adequate provisions shall be made to handle anticipated crowds. The Board reserves the right to determine if adequate steps have been taken.

The permitted organization, as well as its individual members, shall be liable to the school district for any damage to a school district facility, or any school district property, furniture, or equipment, arising from the use of the facility.

The permit holder agrees to save and hold harmless the Dallas School District, and to assume responsibility for all liabilities arising incidental to the occupancy of building use, it being understood and agreed that the district assumes no obligations respecting the use of such premises.

Any decorations shall be erected in a manner that will not be destructive to school property, and such erection shall be approved by the custodian on duty. All decorations shall be removed from the building before 8:00 a.m. on the next day after the building has been used.

The use of any materials on the floor or other parts of the building without specific approval of the custodian on duty is strictly prohibited. All decorations used must be of a fireproof nature. Alterations to school property are prohibited.

Admission charges to activities held in school facilities shall be made only as stated by the user upon the application. Nonschool groups sponsoring or representing programs for which admission is charged are required to file a copy of the statement to the Collector of Internal Revenue with the Superintendent. The Board will not be liable for the payment of any taxes due on admission charges.

Nothing shall be sold, given, exhibited, or displayed except as clearly indicated on the approved usage permit.

The organization approved to use school facilities shall be directly responsible to the tax collector for all taxes due.

Prohibited Activities

The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities:[4]

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.

2. Possession of weapons.

3. Conduct that would alter, damage or be injurious to any district property, equipment or furnishings.

4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or administration.[10][9]

6. Use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, as defined in the law.[5][6][7][8]

   Products approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposed where the product is marketed and sold solely for such approved purpose are permitted as long as the product is not inhaled.

7. Medical marijuana products as prohibited by Federal law.

Application Procedures

The application must be executed by the persons and/or officers required to create a legally enforceable contract and must be accompanied by a deposit, where required, according to the schedule of rates in this policy. Early application for use is desirable and as a minimum should be submitted in accordance with the following guidelines:

1. Category 1 organizations - seven (7) days prior to the anticipated use.

2. All other groups - thirty (30) days prior to the anticipated use.

Failure to meet these requirements shall constitute grounds for rejection of the usage application.

Applications shall be submitted to the following district entities:

1. Applications by Category 1 organizations shall be submitted to the appropriate building principal.

2. Applications by Category 2 organizations shall be submitted to the Supervisor of Buildings and Grounds.

3. Applications by all other groups shall be submitted to the office of the Superintendent. Cancellation should be made by the organization at least forty-eight (48) hours in advance. If costs are incurred by the district due to cancellation without forty-eight (48) hours' notice, the actual costs involved will be deducted from the deposit submitted with the application. In the event of cancellation by the district, notice of such cancellation will be given as far in advance of the actual time the property was to be used by the permittee as possible.

Insurance Requirements -

Prior to using school facilities, the permitted organization shall furnish to the business office certificates of insurance or its equivalent, or duly authorized and signed release of all claims to be approved by the Board.

Organizations desiring to use school facilities shall be required to have insurance coverage in the following amounts:

1. General Aggregate - $1 million.

2. Personal Injury - $500,000.

3. Property Damage - $50,000.

The stated minimum coverage may be adjusted either upward or downward as the circumstances dictate, at the discretion of the Board. Such adjustments shall be noted on the approved usage permit.

Organizations who are regular users of school facilities may place a copy of their insurance coverage on file in the business office at the beginning of the school year in lieu of submitting a copy with each request.

Requests for special equipment or for the installation or movement of furniture or equipment in conjunction with an organization's use of a school facility should be made at the time of the application and approval of such will be noted on the usage permit.

The intention to charge admission fees, and the intention to sell or distribute merchandise/printed materials shall be made known at the time of application. Approval of such activities will be noted on the usage permit.

Payment of any rental service fees will be made to the business office upon receipt of the approved application form indicating fees to be paid. Payment of all fees relating to personnel services for custodial, cafeteria, audiovisual and professional help will be made directly to the individual(s) providing such services at the completion of the event, and at the agreed-upon hourly rate(s).

Violations

The school district reserves the right to remove from the school district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.[4]

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use school district property, unless otherwise decided by the Board.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations or procedures for the granting of permission to use school facilities and shall promulgate rules and regulations for the use of various types of spaces, which shall include:

1. Athletic fields.
2. Gymnasiums.
3. Auditoriums.
4. Classrooms.
5. Natatorium.
6. Cafeteria.

A copy of the application for facilities use, regulations for various spaces, and the fee schedule shall be posted on the district website no later than sixty (60) days after approval of this policy and updated whenever changes are made.

The Business Manager shall develop annually a utility cost estimate on a per square foot basis for building and/or space type for use by the Board in determining applicable rental fees.

The Supervisor of Buildings and Grounds shall examine and approve or reject all requests for storage.

Legal

1. Pol. 220
2. Pol. 913
3. 24 P.S. 775
4. 24 P.S. 511
5. 18 Pa. C.S.A. 6306.1
6. 20 U.S.C. 7972
7. 20 U.S.C. 7973
8. Pol. 904
9. 10 P.S. 328.101 et seq
10. 61 PA Code 901.701

24 P.S. 779
20 U.S.C. 7905
24 P.S. 510.2
20 U.S.C. 7971 et seq
61 PA Code 901.1

707-Attach 1.pdf (48 KB) 707-Attach 2.pdf (184 KB)

FACILITIES USAGE FEES

It is the philosophy of the Board to make available the facilities of the district to organizations as often as possible, and for as little cost as possible. Because the school district incurs additional costs when facilities are being used beyond normal hours, it is necessary to pass along some of these costs to the using groups.

The use of all school facilities must be in accordance with the district's policy, and accordingly, using groups are distinguished by category and a schedule of charges is established as follows:

Category 1: Organizations directly associated with the district and recognized by the Board

Category 2: Youth-oriented organizations of a semi-educational and/or recreational nature not directly associated with the district, such as Boy Scouts, Girl Scouts, BMYSA, DYB, mini-football, baseball/softball, etc.

Category 3: Governmental organizations.

Category 4: Nonprofit organizations.

Category 5: P.I.A.A. activities, such as playoffs.

Category 6: For-profit organizations.

Rental Fees

Category	Classrooms	Auditorium/ Gymnasium/ Cafeteria	Fields	Stadium	Pool
1	No Cost	No Cost	No Cost	No Cost	No Cost
2	No Cost	No Cost	No Cost	No Cost	No Cost
3	No Cost	No Cost	No Cost	No Cost	No Cost
4 (note 2)	$30 per day	$180 per day	$30 per field, per day	$180 per day	$30 per hour
5	$30 per day	$360 per day	$90 per field, per day	$300 per day	$60 per hour
6 (note 3)	$48 per hour	$90 per hour, $270 min.	$36 per hour, per field	$60 per hour, $180 min.	$120 per hour, $300 minimum

Note 1 - In addition to the above rental fees, additional fees for equipment rental, custodial, cafeteria or other professional help may be assessed in accordance with the district's policy.

Note 2 - Charge for Category 4 organizations only applies to events where admission charge is levied or is an event of a fundraising nature.

Note 3 - Category 6 organizations charging an admission charge in addition to the above fees shall submit a plan along with their application for the involvement of age-appropriate students and shall be assessed ten percent (10%) of the admission charge for deposit into the student activities account of the respective age level involved (elementary, middle or high school).

New

Book	Policy Manual
Section	700 Property
Title	Use of School Facilities
Code	707 - Version 2
Status	
Adopted	August 12, 2013
Last Revised	April 20, 2020

Purpose

Since the schools are funded by the taxpaying community, the Board will make the district's facilities available to responsible organizations, associations and individuals without discrimination for appropriate civic, cultural, or recreational activities, provided they do not disrupt the educational programs of the district or interfere with the best interests of the district and its students.

The purpose of this policy is to provide guidelines for the acceptable use of and procedures for requesting the use of school facilities.

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The Board shall provide for the use of school facilities beyond the use of school district functions, when permission has been requested in writing and has been approved by the appropriate authority under the guidelines of this policy.

Guidelines

For purposes of determining applicable financial charges, regulations, and priority of usage for school facilities, the Board has established the following categories of users. The board shall maintain sole discretion as to what category each organization is described as for purpose of facility use:

1. Category 1: Organizations directly associated with the district and recognized by the Board shall have first priority.
    a. 1A: **Dallas School District** Student-based groups – clubs, sports teams, student government, etc.
    b. 1B: **Dallas School District** Adult-based groups – PTO's, teacher organizations, athletic and band booster groups, etc.

2. Category 2: **All other groups/organizations not otherwise specified.**

3. Category 3: Governmental organizations, for purposes of public hearings or meetings.

    a. 3A: Municipal governmental entities.

    b. 3B: State governmental entities.

    c. 3C: Federal governmental entities.

4. Category 4: Nonprofit organizations:

Non-profit groups shall be required to present credentials of non-profit status (e.g. 5013(C) upon request of the board).

Category 2 and 4 users shall be duly and formally constituted organizations (bylaws) with official elected officers/representatives. Nonprofit groups that do not meet these requirements may, at the discretion of the Board, be considered as Category 2 organizations for purposes of this policy.

Determination of the Organization's Category is the sole discretion of the District.

The Board, because of its responsibility for protecting the district's buildings and property, may restrict the rental and use of space within buildings to certain times and areas. It may also revoke a permit at any time and must have free access to all rooms at all times.

When schools are closed for severe storms or other emergency situations scheduled community use will automatically be cancelled.

No use of school facilities will be permitted on Sundays or legal holidays without special consideration and prior approval by the Board.

Time of occupancy shall terminate at 12:00 midnight unless special exemption is granted by the Board beforehand.

Any activity carried on in school facilities shall be in conformance with applicable state law and Borough ordinances and the dignity and moral standards associated with public schools.

No meeting shall be held in a school building:

1. For the purpose of advancing any doctrine or theory subversive to the State of Pennsylvania or the United States of America.

2. For the purpose of advocating social or political violence or which is of a nature likely to incite such violence.

The decision to require police supervision and/or parking attendance shall be made by the Superintendent, Business Manager, or other Board-designated issuing officer.

Buildings where custodians are not on duty should not be utilized when other appropriate buildings having custodians on duty are available.

<u>Admission Charges, Selling/Distribution of Goods and Advertising</u>

Any groups who intend to charge an admission fee must notify the district in advance of their intention to do so.

All advertising except that incidental to programs shall be approved by the district ahead of time.

The sale or free distribution of any merchandise, printed matter, or other material is forbidden unless special approval is given by the Board.[1][2]

The district reserves all concession and parking rights unless otherwise waived to the requesting organization.

Charging of Fees

The Board shall establish a schedule of rental fees annually.[3]

The DHS Performing Arts Center (PAC) shall be governed by Attachment 2 of this policy.

In addition to rental fees, the Board may charge requesting groups for specialized services such as indicated below:

1. Where auxiliary police services are required, as noted on the approved facility request form, the requesting organization is responsible for securing and paying fees for such services.

2. When the use of school cafeterias for the purpose of food services is requested, the Food Services Manager, or other designated school employee, must be present and have general supervision of school equipment. The Food Services Manager shall determine the number of cafeteria employees, and designate the personnel to work, necessary for community use of the school cafeteria.

3. When the school gymnasium, auditorium and/or stadium is requested, the district may require that a custodian, or other designated school employee, be present and have general supervision of school equipment. The fee for this service must be paid by the organization using the auditorium or gymnasium facilities according to established rates. The Supervisor of Buildings and Grounds shall determine the number of custodial employees, and designate the personnel to work, necessary for community use of these spaces.

4. Fees may be charged for the cost of additional custodial services necessary after the group leaves or as a direct result of the group's activities. The determination of the need for custodial services shall be made by the **Director** of Buildings and Grounds.

5. School equipment such as projectors, public address systems, stage equipment, etc. may require the use of designated school personnel. Organizations are reminded that the service of school operators is not always available. The availability of equipment and the need for school personnel as operators will be determined by the business office.

6. When the use of the district's pool is requested, the requesting group shall be charged for the services of qualified lifeguards.

All applicable fees shall be noted, along with an estimated amount, on the approved usage permit.

Organizations with past due fee balances will not be approved for future use until such time the balances are paid in full.

Storage of Items

Organizations may be permitted to store items in designated spaces on district property by submitting the designated form.

The organization shall hold harmless the district for all damage or loss suffered by the items.

No items that may be hazardous to property or personnel shall be considered for storage.

The needs of the district shall come first, and items stored may lose the storage privilege if deemed necessary by the district.

Requests for storage shall be honored on a space-available basis.

Exceptions

Any exceptions to the provisions of this policy must be submitted ahead of time to the Board for its consideration and approval.

Responsibilities of Entities Using School Facilities

Organizations gaining approval to use school facilities will limit their use of the facilities to those areas specifically approved. Unauthorized use of areas or equipment not specifically approved will result in the withdrawal of the organization's original approved application and permit to use school facilities.

Any right or privilege granted to any person(s) or organizations to use any building or property is personal and shall not be transferred to any other person(s) or organization.

The person designated by the requesting organization as the responsible official of that organization will be required to carry on his/her person a copy of the permit during the periods of authorized use. School officials may request presentation of the permit during the approved time. This requirement shall not apply to Category 1 organizations.

Organizations receiving permission to use school facilities are responsible for the conduct of both participants and spectators. Adequate provisions shall be made to handle anticipated crowds. The Board reserves the right to determine if adequate steps have been taken.

The permitted organization, as well as its individual members, shall be liable to the school district for any damage to a school district facility, or any school district property, furniture, or equipment, arising from the use of the facility.

The permit holder agrees to save and hold harmless the Dallas School District, and to assume responsibility for all liabilities arising incidental to the occupancy of building use, it being understood and agreed that the district assumes no obligations respecting the use of such premises.

Any decorations shall be erected in a manner that will not be destructive to school property, and such erection shall be approved by the custodian on duty. All decorations shall be removed from the building before 8:00 a.m. on the next day after the building has been used.

The use of any materials on the floor or other parts of the building without specific approval of the custodian on duty is strictly prohibited. All decorations used must be of a fireproof nature. Alterations to school property are prohibited.

Admission charges to activities held in school facilities shall be made only as stated by the user upon the application. Nonschool groups sponsoring or representing programs for which admission is charged are required to file a copy of the statement to the Collector of Internal Revenue with

the Superintendent. The Board will not be liable for the payment of any taxes due on admission charges.

Nothing shall be sold, given, exhibited, or displayed except as clearly indicated on the approved usage permit.

The organization approved to use school facilities shall be directly responsible to the tax collector for all taxes due.

Prohibited Activities

The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities:[4]

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.

2. Possession of weapons.

3. Conduct that would alter, damage or be injurious to any district property, equipment or furnishings.

4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or administration.[10][2]

6. Use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, as defined in the law.[5][6][7][8]

   Products approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposed where the product is marketed and sold solely for such approved purpose are permitted as long as the product is not inhaled.

7. Medical marijuana products as prohibited by Federal law.

Application Procedures

The application must be executed by the persons and/or officers required to create a legally enforceable contract and must be accompanied by a deposit, where required, according to the schedule of rates in this policy. Early application for use is desirable and as a minimum should be submitted in accordance with the following guidelines:

1. Category 1 organizations - seven (7) days prior to the anticipated use.

2. All other groups - thirty (30) days prior to the anticipated use.

Failure to meet these requirements may constitute grounds for rejection of the usage application.

Applications shall be submitted to the following district entities:

1. Applications by Category 1 organizations shall be submitted to the appropriate building principal.

2. Applications by all other groups shall be submitted to the office of the **Director of Building of Grounds via the electronic appliucation found on the district website.**

Cancellation should be made by the organization at least forty-eight (48) hours in advance. If costs are incurred by the district due to cancellation without forty-eight (48) hours' notice, the actual costs involved will be deducted from the deposit submitted with the application. In the event of cancellation by the district, notice of such cancellation will be given as far in advance of the actual time the property was to be used by the permittee as possible.

Insurance Requirements –

Prior to using school facilities, the permitted organization shall furnish to the business office certificates of insurance or its equivalent, or duly authorized and signed release of all claims to be approved by the Board.

Organizations desiring to use school facilities shall be required to have insurance coverage in the following amounts:

1. General Aggregate - $1 million.

2. Personal Injury - $500,000.

3. Property Damage - $50,000.

The stated minimum coverage may be adjusted either upward or downward as the circumstances dictate, at the discretion of the Board. Such adjustments shall be noted on the approved usage permit.

Organizations who are regular users of school facilities may place a copy of their insurance coverage on file in the business office at the beginning of the school year in lieu of submitting a copy with each request.

Requests for special equipment or for the installation or movement of furniture or equipment in conjunction with an organization's use of a school facility should be made at the time of the application and approval of such will be noted on the usage permit.

The intention to charge admission fees, and the intention to sell or distribute merchandise/printed materials shall be made known at the time of application. Approval of such activities will be noted on the usage permit.

Payment of any rental service fees will be made to the business office upon receipt of the approved application form indicating fees to be paid. Payment of all fees relating to personnel services for custodial, cafeteria, audiovisual and professional help will be made directly to the individual(s) providing such services at the completion of the event, and at the agreed-upon hourly rate(s).

Violations

The school district reserves the right to remove from the school district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.[4]

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use school district property, unless otherwise decided by the Board.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations or procedures for the granting of permission to use school facilities and shall promulgate rules and regulations for the use of various types of spaces, which shall include:

1. Athletic fields.
2. Gymnasiums.
3. Auditoriums.
4. Classrooms.
5. Natatorium.
6. Cafeteria.

A copy of the application for facilities use, regulations for various spaces, and the fee schedule shall be posted on the district website no later than sixty (60) days after approval of this policy and updated whenever changes are made.

The Business Manager shall develop annually a utility cost estimate on a per square foot basis for building and/or space type for use by the Board in determining applicable rental fees.

The Supervisor of Buildings and Grounds shall examine and approve or reject all requests for storage.

Legal

1. Pol. 220
2. Pol. 913
3. 24 P.S. 775
4. 24 P.S. 511
5. 18 Pa. C.S.A. 6306.1
6. 20 U.S.C. 7972
7. 20 U.S.C. 7973
8. Pol. 904
9. 10 P.S. 328.101 et seq
10. 61 PA Code 901.701

24 P.S. 779
20 U.S.C. 7905
24 P.S. 510.2
20 U.S.C. 7971 et seq
61 PA Code 901.1

707-Attach 1.pdf (48 KB) 707-Attach 2.pdf (184 KB)

707. Attachment #1

FACILITIES USAGE FEES

It is the philosophy of the Board to make available the facilities of the district to organizations as often as possible, and for as little cost as possible. Because the school district incurs additional costs when facilities are being used beyond normal hours, it is necessary to p[ass along some of these costs to the using groups.

The use of all school facilities must be in accordance with the district's policy, and accordingly, using groups are distinguished by category and a schedule of charges is established as follows:

Category 1: Organizations directly associated with the district and recognized by the Board.

Category 2: All other groups/ organizations not otherwise specified.

Category 3: Governmental organizations

Category 4: Nonprofit organizations

Rental Fees

Category	Classrooms	Auditorium /Gymnasium/ Cafeteria	Fields	Stadium	Pool
1	No Cost	No Cost	No Cost	No Cost	No Cost
2 (note 2)	$48 per day	$90 per hour, $270 min.	$36 per hour, per field	$60 per hour, $180 min.	$120 per hour, $300 min
3	$30 per day	$180 per day	$30 per field, per day	$180 per day	$30 per hour
4 (note 3)	$30 per day	$180 per day	$30 per field, per day	$180 per day	$30 per hour

Note 1 - In addition to the above rental fees, additional fees for equipment rental, custodial, cafeteria or other professional help may be assessed in accordance with the district's policy.

Note 2 - Category 2 organizations charging an admission charge in addition to the above fees shall submit a plan along with their application for the involvement of age-appropriate students and shall be assessed ten percent (10%) of the admission charge for deposit into the student activities account of the respective age level involved (elementary, middle or high school)

Note 3 - Charge for Category 4 organizations only applies to events where admission charge is levied or is an event in a fundraising nature.